11 Mile Hill Road Newtown, CT 06470
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everwondermuseum.org
203.364.4009

Birthday Party Contract

Party Date: _____ Time of Party: _____ Activity: _____
must be selected 30 days prior to guarantee choice

Name of Birthday Child(ren): _____ Age Turning: _____
Contact Name: _____ Cell Phone: _____ Email : _____

Please read and initial the following rules and guidelines:

_____ **1. All guests must complete an electronic waiver PRIOR to entering the museum.**
_____ **2. Guest final head count and guest list must be provided no later than 7 days before the party date.**
_____ 3. 15 children (including birthday child[ren]) are included in the base price. *Super-sized party option includes participation for up to 25 children.*
_____ 4. Additional participating children are $20/child (*standard party option*); $13.00/child (*museum party option*)
_____ **5. The maximum participation is 25 children (including birthday child[ren].**
_____ 6. Children who are not participating in the party, but want to visit the museum are regular admission.
_____ 7. Children under 12 months are free & not included in the total number of guests.
_____ 8. 16 adults (including the birthday child's parents) are included in the base price. *Super-sized party option includes 26 adults.*
_____ 9. Additional adults beyond the 1:1 ratio are regular admission.
_____ 10. The party room limit is 25 people per fire code. **If capacity is reached, parents may be asked to remain outside the room.*
_____ 11. The museum supplies baby wipes, hand sanitizer, and paper towels for cleaning hands.
_____ 12. Gratuity is *not* included in the birthday party price. Tax is included.
_____ 13. If food is taken outside of the party room and into the museum by any party guests, a museum cleaning fee of $150 may be charged to you at the museum's discretion.
_____ 14. **While the museum does not offer refunds, we can apply the amount paid towards a future party or event.**
_____ 15. If your party is cancelled due to poor weather conditions, we will make every effort to reschedule based on availability.
_____ 16. Please arrive no earlier than 15 minutes prior to the scheduled party time to setup.
_____ 17. Tape, tacks, and putty are not permitted on party room walls. You may tape decorations to the windows and doors only.
_____ 18. Party room tables will be pre-set for each party. Furniture should only be moved by an EverWonder staff member.
_____ 19. Upon arriving, birthday parties should use our event entrance, located in the rear of the building, left of the museum's main entrance.
_____ 20. Please have your guests arrive promptly. Party activity will begin *no later than* 15 minutes after your scheduled party start time. Late guests may not be accommodated and could lose the opportunity to participate in the activity.
_____ 21. The amount of exhibit exploration time will vary based on the activity and the amount of time allotted for food/cake.
_____ 22. Smoking and vaping are not permitted on campus.
_____ 23. The party room must be vacated promptly at the end of your party time.
_____ 24. Children must be supervised at **ALL** times while in the museum at a 5:1 ratio.
_____ 25. You are responsible for the behavior of your guests and may accrue additional charges for misuse of the museum.
_____ 26. Please take all decorations and leftover food with you at the conclusion of your party.
_____ 27. Your credit card details (below) are required to complete booking. Your online payment is not saved and a card is required for any additional fees accrued.
_____ 28. MUSEUM PARTIES ONLY: I agree I will be responsible for any clean-up of the party room. EverWonder staff will dispose of any trash and recycling.
_____ 29. **I agree to follow the museum rules listed on the next page and be responsible for my party guests.**
_____ 30. ****Your party is not booked or reserved until payment is received and the entirety of this contract (front & back) has been filled out, initialed, signed, and returned to EverWonder Children's Museum, either in person or via email.****

OVER →

Museum Rules:

- **Children must be accompanied by an adult at all times.**
- **Absolutely no food or drink outside of the party room.**
- No running please.
- The Young Explorer Zone is intended for children 5 years of age or younger.
- The AR sand table is intended for ages 5 and older.
- Tree nuts and alcohol are not permitted in the museum.
- Please do not throw or hit anyone with exhibit pieces.
- No climbing on the Imagination Playground blocks.
- Treat all exhibits with due care.
- Any guests who are not following the rules may lose the right to use certain exhibits or be asked to leave.
- Listen to the party staff.
- Have fun!

☐ **YES** I would like to become an EverWonder Museum Member and receive a retroactive 10% discount. Discount based on party package selected. A promo code to purchase membership will be sent upon booking. *(Separate membership form required.)*

I understand and agree to the rules and guidelines listed above.

_____ _____
Signature Date

Your credit card information is not saved when you book through our online ticketing system. **It must be recorded below for any additional fees accrued (additional guests/cleaning fee/etc.) Your party is not considered booked without a credit card on file below. Your credit card information will be destroyed 24 hours after your party date. You will be notified of any additional charges.**

Authorization *(required)*

I give authorization for EverWonder Children's Museum to charge the credit card below.

Cardholder: _____

Card Number: _____ Expiration: _____ CVV: _____ Billing Zip Code: _____

Signature: _____ Date: _____